

# APPLICATION FOR FESTIVAL ADVANCE

(In terms of G.O.Ms No. 175, Finance Dated 15-05-2010)

1. Name & Post & Office : \_\_\_\_\_

2. Scale of Pay :  
(For 13360 - 38,570 or below only) : \_\_\_\_\_

NOTE' SCHOOLASSTS NOT ELEGIBLE

3. Festival for which advance required : \_\_\_\_\_  
And date of festival

4. Amount required : RS 3000/\_

5. Date of Previous Festival advance : \_\_\_\_\_

6. Month in which last installment of  
PREVIOUS FA recovered : \_\_\_\_\_

7. Remarks

## DECLARATION :

It is assured that the said festival advance to be received MAYbe recovered in 10 equal instalments from my salary. The amount is to be utilized for the purpose meant.The information abovefurnished is true to the best of knowledge and belief

PRTUGNT

Signature of the Applicant

# APPLICATION FOR SURENDER OF EARNED LEAVE

(In terms of Cir. Memo No. 15744-C/324/FR-1/2010 Finance Dated 15-06-2010)

1. Name & Post & Office : \_\_\_\_\_
2. Period of Surrender of Earned leave  
And No. of Days : \_\_\_\_\_
3. Period of Surrender of Earned Leave  
During previous financial year : \_\_\_\_\_
4. Basic Pay as on date of Surrender of EL : \_\_\_\_\_
5. Remarks : \_\_\_\_\_

## **DECLARATION :**

It is here by declared that I did not surrender EL for 30 days during last financial year and it is also declared the span of 1 year completed from the date of last availment of this facility of surrender of EL. to the dates of present surrender.

Signature of the Applicant

Station :  
Date :

PRTUGNT